



The BGES School (ICSE)
12B Heysham Road
Kolkata 700020

ADMINISTRATIVE INSTRUCTIONS FOR INDEPENDENCE DAY 15 AUG 2022.

Event Schedule	Monday	15-08-2022	0930h – 1100h
Venue:	College Campus, 5, LLR Sarani.		
Teacher I/C:	DS		
Co-Ordinator Singing:	SG		
Venue of practice	Music Room		
Practice time	5 th And 6 th Periods		
Co-Ordinator Dance:	BD and JK		
Venue of practice	2 nd Fl Hall and 1 st Fl Hall		
March Past:	DS		
Venue of practice:	Northern Park / Infront of School		
Practice Time:			

05 Aug 22	06 Aug 22	08 Aug 22	09 Aug 22	10 Aug 22	12 Aug 22
Friday	Saturday	Monday	Tuesday	Wednesday	Friday
3 rd – 4 th periods	First Half up to 10:30 H	5 th – 6 th Periods	5 th – 6 th Periods	5 th – 6 th Periods	3 rd – 4 th periods


Refreshments:	MSA, DM
Spectators:	Students of Classes 8, 9 and 10 (Attendance Compulsory)
Audio Video team :	Patel House.

Special Instructions:

1. All Staff Members inclusive of all Non-Teaching Staff are cordially invited to attend the Independence Day celebration.
2. All spectators to watch the events from the first-floor balcony of the college building.
3. All the participants to report to the venue as per directions of the Teacher – in - charge.
4. All the spectators to report to the venue 15 minutes prior to the commencement of the Independence Day Function.
5. The refreshments will be provided from the ground floor of Walia Hall.
6. Expected strength:

Participants of March Past	}145
Participants of other events	
Spectators	100
Teaching Staff	46
Non-Teaching Staff	19
Total	310

7. Class Teachers of Classes 8 - 10 will take the attendance both for the participants and spectators as per their methodology and submit to the principal on the next day.
8. Silence will be maintained in the first-floor balcony under the Head Boy, Head Girl and four House Captains.


Brij Bhushan Singh
Principal

Issue date: 05 August, 2022