



The BGES School (ICSE)
12B Heysham Road
Kolkata 700020

Notice: Cricket Coaching Enrolment Procedure April 2019 Onwards

1. Hence Cricket Coaching Enrolment will take place through School Soft Management (SS13.1) Available to students through school web site .
2. Students wanting to join, steps to follow to apply Cricket Coaching.
 - a. Log in to **Student's portfolio**.
 - b. Enrolment for cricket, click on "**challan**".
 - c. Click "**Deposit for cricket**".
 - d. Print "**challan**".
 - e. Pay in Bank and wait for 5 working days.
 - f. Log into your **Portfolio** again.
 - g. Click on "**Letter**".
 - h. Click on **Apply** button of "**Application for Cricket Coaching**".
 - i. Select **Session**.
 - j. Click **Save** and wait for confirmation before logging out .
 - k. Do not press **Save Button** more than once, Application will be automatically canceled.
3. Approval for Cricket Coaching will remain till the student withdraws /School strike name off / Student leaves / passes out from school.
4. The On line Application for joining Cricket Coaching will remain open throughout the year.
5. Applying does not guarantee selection. Non selected students will be refunded the deposit.
6. On being informed of selection the student can start attending Cricket Coaching.
7. Sports Teacher will put up fresh list of Cricket Coaching participants every 01 April, 01 Nov and 01 Jan, as required.
8. The Cricket Coaching timings will be as under at Coaching Centre, Vivekananda Park.(Designated by School)

| Day | Time | Start Classes | Supervisor |
|----------|---------------|--------------------------------|---|
| Saturday | 1100 – 1430 h | Not required to come to school | 1st, 3rd & 5th School Sports Teacher. 2nd & 4th P & C Coach |
| Sunday | 1100 – 1430 h | Not required to come to school | P & C Coach |

Indulging in coaching beyond the above timings and participating/playing outside the banner of the school is not recognized by the school and no responsibility or liability will be borne by the school.

Students indulging in such activities without the permission of the school may be asked to leave the cricket coaching organized by the school. Absence on account of the above two paragraphs will not be in any way regularized by the school.

All students who opt discontinued name struck off by school from cricket coaching at any stage will not be entitled for refund of deposit.

Students not achieving 80% attendance on every month basis for cricket coaching will be struck off from the list.

NO STUDENTS WILL BE ALLOWED TO LEAVE COACHING BEFORE SCHEDULED TIME AS GIVEN ABOVE.

Brij Bhushan Singh
Headmaster