

14/02/2019

To
Mr. AMJAD KHAN
F/O :ZAID KHAN
24/1/1/H/6, Bright Street, Kolkata - 700 017,

Dear Sir,

Sub: Regn. No. 3102 Name: Z Aid KHAN Class: KG B
SHOWCAUSE: STRUCK OFF FROM THE ROLLS OF THE SCHOOL

This is to inform you that your ward **Regn. No. 3102 Name: Z Aid KHAN Class: KG B** has been continuously absent w.e.f. 06 December 2018 without any reasonable information to the school authorities.


Your attention is drawn to the School Diary which states "The names of students absenting themselves for a period of two weeks without intimation will be automatically struck off. Such students may be re-admitted only by special permission of the Headmaster and by paying the admission and necessary tuition fees once again".

It is noticed that there has been no communication from your end and **Z Aid KHAN** has been absent since 06 December 2018.

In view of the absence the above rules is being invoked in case of your ward and name of **Name: Z Aid KHAN Regn. No. 3102 Class: KG B** will be struck off from the rolls of the school w.e.f. 24/02/2019, in absence of any communication from your side.

Thanking You,

Yours faithfully,



Brij Bhushan Singh
Headmaster