



**The BGES School (ICSE)
12B Heysham Road
Kolkata 700020**

ADMINISTRATIVE INSTRUCTIONS - INTER HOUSE ONE ACT PLAY 2019

Event Schedule - Saturday 3rd August 1000h to 1300h at College 6th Fl Hall. All to be seated by 0945h.

Teacher i/c - Ms. Santasri Sengupta

Prefect i/c - The control of seating and discipline will be under the Head boy and Head girl.

Participants from classes – Classes 5 to 10

Practice Schedule (For Participants) House Mistress / Master to get the practice schedule approved from DHM as per period arrangement of the teacher.

Practice at 6th floor hall

Day	Date	House	Time
Friday	2 nd August	Gandhi	1000h to 1100h
		Tagore	1110h to 1210h
		Nehru	1220h to 1320h
		Patel	1330h to 1430h


Composition of House Team - Maximum 15 students including - actors, support, backstage, administrative volunteers.

Last date for Registration of House Teams with Teacher i/c – Monday 22nd July 2019.

Sequence of Performance will be reverse from the rehearsal sequence.

General Rules.

1. The play will be English One Act Play.
2. Choice of play should be an established One Act Play/part of Three Act Play/Edited version of either of them.
3. The script must be approved by The Headmaster.
4. Performance Time Minimum 20 Mins Max 30 Mins. For violation on each side by 5 mins or part there off one mark will be deducted.
5. Each house will get Maximum 10 Minutes for stage setup and 3 Minutes to clear stage.
6. There will be a time keeper for the event.
7. Requirement of Makeup be projected to Make up club who will allot time slots for makeup.


Brij Bhushan Singh
Headmaster

Date: 17 Jul 19

Issue Date: 19th July 2019